

CALVARY CHAPEL PRESCHOOL

PROGRAM OVERVIEW

In the fall of 1987, Calvary Chapel Preschool first began its ministry. From that day on the Lord has continued to bless our school. The Preschool provides a safe, positive, and satisfying educational and spiritual environment. The three hours and 45 minute preschool program with extended day options is available for children ages 3 to 5 years of age (and potty-trained) and offers a two-day, three-day, four-day or five-day a week program. Our school is open from mid-September to mid-June and follows the “traditional” school schedule with holidays and summer closed.

The children are divided into five groups according to age and ability, with approximately ten to twelve children in each group. Red Group is our 3 year old class and is divided into “young 3’s” and “older 3’s”. Purple Group is our youngest 4 year old class and Green Group is our intermediate 4 year olds. Blue Group is our oldest 4’s and 5 year old class. Purple Group, Green Group, and Blue Group classes are Pre-K classrooms. Each class has at least one teacher and one aide.

The school has bright, spacious classrooms equipped to meet the needs of the individual as well as each group. It is a flexible environment in which organized space facilitates free exploration of materials and use of imagination. Communication skills are stressed and creativity is highly valued with emphasis on problem solving and self direction. The outdoor area is designed to challenge motor development and to enhance social skills.

Calvary Chapel Preschool is state licensed and offers a hands-on, socially oriented Christian enrichment program with age and development appropriate academic teaching. Planned activities enables each child to develop socially, emotionally, spiritually, intellectually, and physically. These activities include music and movement, language, arts and crafts, science, math, dramatic play, cognitive skills, cooking experiences, and field trips.

The main goal of the Preschool is to provide children with a Christ-centered education and to assist and encourage each child to develop a personal and effective relationship with Jesus Christ, our Lord and Savior. It is designed to minister to the church body as well as an outreach to the surrounding community. This goal is accomplished by having a strong Christian emphasis through prayer and worship time as well as Bible stories and crafts. The staff daily expresses God’s love to each and every child and sets forth a Godly example for them to follow.

PHILOSOPHY

Calvary Chapel Preschool is a direct ministry and outreach of Calvary Chapel of El Cajon.

We believe that the family is the first and most important teacher in a Preschooler's life. Our school has been established to work along side of each family to help, nurture, support, equip and prepare each child for a fulfilling future.

We believe that even young children can grasp the message of the Gospel when it is presented in a loving Christ-centered environment which is operated by Christian staff.

Each child will be recognized as a unique individual created by God. We believe that the Bible is the inspired word of God and these biblical principals will be our basis to encourage each child to know God as their Creator, Jesus as their Savior, and the Holy Spirit as their Comforter.

It is the goal of this school to train, equip and prepare each child for formal education and successful living. It is our prayer that each child will become a good citizen of their community and a disciple of our Lord, Jesus.

*“WHOEVER RECEIVES ONE OF THESE LITTLE CHILDREN IN MY NAME RECEIVES ME;
AND WHOEVER RECEIVES ME, RECEIVES NOT ME BUT HIM WHO SENT ME”*

- MARK 9:37

OUR MISSION

With the knowledge that all children are a gift from God, we strive to honor our Lord by providing an environment that will equip each child with the knowledge, confidence and experience to establish and further their own personal relationship with Jesus Christ and to discover true saving faith. We are also dedicated to developing and maintaining a well balanced and age appropriate curriculum that will provide each child with the opportunity to develop to their highest potential academically, physically, socially, emotionally, and creatively.

“BEHOLD, CHILDREN ARE A HERITAGE FROM THE LORD”

- PSALM 127:3

STATEMENT OF FAITH

Calvary Chapel Preschool is a direct ministry of Calvary Chapel of El Cajon.
Our statement of faith is the same as all Calvary Chapel ministries and is as follows:

Calvary Chapel of El Cajon has been formed as a fellowship of believers in the Lordship of Jesus Christ. Our supreme desire is to know Christ and be conformed into His image by the power of the Holy Spirit. We are not a denominational church, nor are we opposed to denominations as such, only their over-emphasis of the doctrinal differences that have led to the division of the body of Christ. We seek to emphasize the spiritual unity of all true believers. It is the policy of this church to give preeminence to preaching the gospel, to studying the Word of God, and to exalting the Lord Jesus Christ.

In order to identify the church as conservative in theology, and evangelical in spirit, we set forth this general statement of beliefs:

1. **We believe** the Bible to be the inspired, the only infallible, authoritative Word of God and inerrant in the original writings. II Timothy 3:16
2. **We believe** that there is one God, eternally existent in three persons, Father, Son and Holy Spirit. This triune God created all, upholds all, and governs all. Genesis 1:1, Matthew 28:19, John 1:1-2, John 10:30
3. **We believe** in Jesus Christ's eternal existence, and His incarnation as God's only begotten Son. We believe in His virgin birth, sinless life, miracles and teaching, His substitutionary atoning death, bodily resurrection, ascension into heaven, perpetual intercession for His people and personal, visible return to earth. John 3:16, Philippians 2:6-7, Matthew 1:18, Matthew 1:23, Hebrews 4:15, I Peter 3:18, Acts 1:9,11, The Gospels
4. **We believe** that the lost and sinful man must be saved, and that man's only hope of redemption is through faith in the shed blood of Jesus Christ and that only by God's grace and through faith alone are we saved. John 3:16-19, John 5:24, Romans 2:23, Romans 5:8-9, Ephesians 2:8-10, Titus 3:5
5. **We believe** in the Holy Spirit, who came forth from the Father and Son to convict the world of sin, righteousness, and judgment, and to regenerate, sanctify and empower for ministry all who believe in Christ. We believe the Holy Spirit indwells every believer in Jesus Christ and that He is our abiding Helper, Teacher and Guide. We believe in the present ministry of the Holy Spirit and in the exercise of all the Biblical gifts of the Spirit. John 14:26, John 16:13, Romans 8:9, I Corinthians 3:16, 1 Corinthians 6:19-20
6. **We believe** in the resurrection of both the saved and the unsaved; they that are saved unto resurrection of life, and they that are unsaved unto the resurrection of condemnation. John 5:28-29
7. **We believe** in the Spiritual unity of believers in our Lord Jesus Christ. I Corinthians 12:12-13, Galatians 3:26-28
8. **We believe** in the two New Testament ordinances of water baptism and the Lord's Supper (communion). These ordinances are observed in obedience to our Lord Jesus Christ, as acts of love and devotion, and are not considered necessary for salvation. Matthew 28:19-20, Luke 22:19-20, I Corinthians 11:24-25

ADMISSION PROCEDURES

1. Parents (Guardians) will be given a registration packet.
2. A staff member will give a tour of the facility and explain the school's philosophy and curriculum, hours of operation, tuition, registration fees, etc.
3. The following items must be completed prior to admission:
 - A. enrollment form
 - B. contract
 - C. parent consent for emergency treatment
 - D. up to date immunization record
 - E. parent directory form (optional)
 - F. registration fee (includes free T-shirt)
 - G. parent handbook agreement *
 - H. health history (parent information) *
 - I. General information and authorized persons form *
 - J. personal rights, parent's rights, and all other required by Licensing Forms *
 - K. physician's report with date of current TB test *
 - L. payment of tuition fee *

* These items are due in September when registering for the upcoming school year.

Parents are responsible to notify the school **immediately**, in writing, of any changes in name, address, or telephone numbers that are listed in the child's file.

GOALS

SOCIAL

Each child will begin to develop the ability to interact with peers and adults in a positive manner and feel acceptance by them. By learning the privileges and limits of group life, the child will begin to accept, appreciate and understand other people and the world around them.

EMOTIONAL

Each child will develop a positive attitude and grow in their ability to express and understand emotions, thoughts, and feelings in an open and honest manner. He/she will learn how to trust and respect others as they are trusted and respected also.

SPIRITUAL

Each child will grow spiritually as they are exposed to Bible stories, Christian songs and prayer. The goal of the staff is to express God's love to each child and set a Godly example for them to follow.

COGNITIVE

Each child will grow intellectually through the introduction of hands-on experiences in math, science, music, art, literature and dramatic play. He/she will begin to learn many self-help tasks of life such as listening skills, ability to reason, remembering, experimenting, discovering and understanding.

PHYSICAL

Each child will grow physically by continuing to develop fine and gross motor skills and by developing a better understanding of their bodies through application of good health practice.

CREATIVE

Each child will be able to use their past experiences to grow creatively through open-ended conversations, The use of various arts and crafts and dramatic play without the criticism or dominion of the teacher.

REGISTRATION FEE

A once a school year, non-refundable registration fee is \$60/child* with a sibling discount of \$5/child is due at the time of enrollment. *Returning students and Calvary Chapel of El Cajon students will be charged a discounted registration fee of \$50/child with a sibling discount of \$5.00

TUITION

Tuition is due and payable on the first week of each month. A ten day grace period will be allowed with a late charge of \$10.00. Price of monthly tuition remains the same from September through May regardless of the short or long months, holiday breaks or absences. June tuition will be pro-rated. Our expenses are averaged out over the year to insure you of a consistent and low monthly tuition.

PRESCHOOL8:00 AM - 11:45 AM (option for *Preschool* [RED] only)

2 days (T-Th or Wed-Fri)	\$156/mo
3 days (Mon-T-Th or Mon-Wed-Fri)	\$204/mo
4 days (Tues-Fri).....	\$260/mo
5 days (Mon-Fri).....	\$322/mo

PRESCHOOL WITH LUNCH HOUR 8:00 AM - 12:45 PM (option for all)

2 days (T-Th or Wed-Fri)	\$192/mo
3 days (Mon-T-Th or Mon-Wed-Fri)	\$264/mo
4 days (Tues-Fri).....	\$330/mo
5 days (Mon-Fri).....	\$415/mo

PRESCHOOL WITH 1/2 EXTENDED DAY 8:00 AM - 2:00 PM (option for all)

2 days (T-Th or Wed-Fri)	\$225/mo
3 days (Mon-T-Th or Mon-Wed-Fri)	\$305/mo
4 days (Tues-Fri).....	\$385/mo
5 days (Mon-Fri).....	\$475/mo

PRESCHOOL WITH FULL EXTENDED DAY 8:00 AM - 4:00 PM (option for all)

2 days (T-Th or Wed-Fri)	\$260/mo
3 days (Mon-T-Th or Mon-Wed-Fri)	\$375/mo
4 days (Tues-Fri).....	\$482/mo
5 days (Mon-Fri).....	\$577/mo

There is a sibling discount of \$20/mo for the second child of the same family and a \$10/mo for the third when enrolled together.

RETURNED CHECKS There will be a \$20.00 charge for all returned checks.

CALVARY CHAPEL PRESCHOOL EXTENDED DAY PRICE LIST (DAILY RATE)

If your tuition is an 11:45 a.m. pick-up the extended cost is

\$5.00 for a 12:45 p.m. pick-up/per child

\$10.00 for a 2:00 p.m. pick-up /per child

\$18.00 for a 4:00 p.m. pick-up /per child

If your tuition is a 12:45 p.m. pick-up the extended cost is

\$5.00 for a 2:00 p.m. pick-up/per child

\$13.00 for a 4:00 p.m. pick-up/per child

If your tuition is a 2:00 p.m. pick-up the extended cost is

\$8.00 for a 4:00 p.m. pick-up/per child

You may pay in advance or on a daily basis.

Lunches are **not provided by the Preschool. If your child is staying later than 11:45 a.m., please send a lunch with a drink from home. (If your child needs to stay for an emergency or “last minute” a snack will be made for them for a small fee.)**

HOLIDAYS

The Preschool will be closed on the following holidays:

Labor Day
Thanksgiving Day and the following Friday
Christmas break (approximately two weeks)
Veteran's Day
Martin Luther King Day
President's Day (Lincoln's and Washington's = 2 days closed)
Easter break (approximately one week)
Memorial Day

SIGN-IN AND OUT

Every child must be signed in and out on the designated sheet every day that the child is present. Adults only are allowed to sign a child in or out. Your child may **not** be signed out until you are taking them home. It is the policy of Calvary Chapel Preschool to check the adult's ID and the child's file before releasing a child to an unknown adult. All parents must bring their children inside the building and notify the teacher or director that the child is present. Only those who are authorized by the parents may pick up the child. These people are designated in writing at the time of enrollment. (Parents may add or subtract names from their child's file at any time). We will check the identification of these people when they pick a child up from school. If someone other than who is listed must pick up a child they must have a handwritten note from the parent (parent may call the school and speak to the director if sending a note is not possible) or guardian stating the person's name, a brief description and driver's license number, if possible.

PICK UP TIMES AND LATE FEES

Our pick up times are 11:45 a.m. (for preschool (red group) only), 12:45 p.m., 2:00 p.m., and 4:00 p.m. These are the times of your tuition contract. If your child needs to stay later than their regular schedule time, you may do so. Please check the "Extended Day Price List (Daily Rate)" sheet that is in this handbook. This is the fee that you will be charged. It is okay to make "last minute decisions" please call as soon as you know, and you will be charged the daily rate fee for whichever extended hours are needed. You may also change your daily pick up time (on contract) to the next tuition fee at any time. If you know that you are going to be late and do not want to leave your child for an extended time, please call us as soon as you know that you will be late. With a phone call you will be extended a 15 minute grace period at no charge. Should you get the answering machine, you may leave a message and we will get it and still extend to you the grace period.

If you are more than 5 minutes late and we have not received a phone call, you will be charged a \$10.00 late fee/ per every 15 minutes. You will receive a notice in your child's cubby informing you of this fee. This fee is per child, so please be careful of the time.

DAILY SCHEDULE (PRE-SCHOOL) RED GROUPS

8:00 - 8:30	Arrival time/free choice activity.....all ages
8:30 - 8:55	Free choice activity (room to room)/morning craft Or activity.....all ages
8:55 - 9:00	Clean up/drinks/potty/ transition to own classroom
9:00 - 9:40	Music and movement, calendar, weather, “superstar” sharing, Daily theme (Both groups)
9:40 - 10:05	Pray/wash hands/snack
10:05 - 10:30	<u>YOUNG RED GROUP</u>Outside time <u>OLDER RED GROUP</u>Academics, workbooks, daily activity
10:30 - 10:35	Transition
10:05 - 10:30	<u>OLDER RED GROUP</u>Outside time <u>YOUNG RED GROUP</u> Academics, workbooks, daily activity
11:15 - 11:20	Transition
11:20 - 11:30	<u>BOTH GROUPS TOGETHER</u>Free choice activities
11:30 - 11:45	<u>BOTH GROUPS TOGETHER</u>Circle and sharing time
11:45	First Preschool pick up time
11:45 -11:55	Wash hands & prepare for lunch

12:00 - 12:45	<u>BOTH GROUPS TOGETHER</u>Lunch and free choice activities *Tues/Wed picnic w/ Purple group
12:45	Lunch option pick up time
12:45 - 1:00	Clean-up/transition/prepare for mixed ages
1:00 - 1:25	Outside activities.....all ages
1:25 - 1:35	Clean-up/transition
1:35 - 2:00	Special learning time.....all ages (games, puppets, music and movement)
2:00	$\frac{3}{4}$ day pick up
2:00 - 2:15	Prepare for nap.....all ages
2:15 - 3:30	Nap time.....all ages
3:30 - 4:00	Up from nap, snack time, free choice activities
4:00	All children dismissed. School over

Please check with your child's teacher for specific sharing days and suggested themes.

DAILY SCHEDULE (PRE-K)

PURPLE, GREEN, AND BLUE GROUP

8:00 - 8:30	Arrival time/free choice activity.....all ages
8:30 - 9:00	Free choice activity (room to room)/morning craft Or activity.....all ages
9:00 - 9:15	Clean up/ drinks/ potty/ transition to own Classroom
9:15 - 10:00	“Superstar” sharing Pre-K work and learning includes math, science, language, weather, music, calendar, writing, and other academics
10:00 - 10:15	<u>PURPLE GROUP</u>Pray/wash hands <u>GREEN AND BLUE GROUP</u>Daily share time
10:15 -10:25	<u>PURPLE GROUP</u>Snack <u>GREEN AND BLUE GROUP</u>Pray/wash hands
10:25 - 10:35	<u>PURPLE GROUP</u>Puzzles and books <u>GREEN AND BLUE GROUP</u>Snack
10:35 - 11:00	<u>PURPLE GROUP</u>Outside time <u>GREEN AND BLUE GROUP</u>Daily Theme
11:00 - 11:25	<u>PURPLE GROUP</u>Daily Theme <u>GREEN AND BLUE GROUP</u>Daily Activity (11:30)
11:25 - 11:45	<u>PURPLE GROUP</u>Daily Activity <u>GREEN AND BLUE GROUP</u>Finish activity, clean up, and Transition to outside time
11:45 - 12:10	<u>PURPLE GROUP</u>Daily Sharing <u>GREEN AND BLUE GROUP</u>Outside time

12:10 - 12:45	Lunch and Free choice activities <u>PURPLE GROUP</u>Tues/Wed – Picnic <u>GREEN AND BLUE GROUP</u>Mon/Thurs/Fri - Picnic
12:45	First pick up time for Pre-K students
12:45 - 1:00	Clean-up/transition/prepare for mixed ages
1:00 - 1:25	Outside activities.....all ages
1:25-1:35	Clean-up/transition
1:35 - 2:00	Special learning time.....all ages (games, puppets, music and movement)
2:00	$\frac{3}{4}$ day pick up
2:00 - 2:15	Prepare for nap.....all ages
2:15 - 3:30	Nap time.....all ages
3:30 - 4:00	Up from nap, snack time, free choice activities
4:00	All children dismissed. School over.

Please check with your child's teacher for specific sharing days and suggested themes.

MEDICATIONS

Please try to schedule your child's medicine doses around his/her preschool hours. If it is absolutely necessary for your child to receive medication at school, then medicine will be distributed to your child by a staff member. **A medication form** must be filled out by the parent giving specific instructions and approval. The instructions must be in accordance with the label and the directions as prescribed by the child's physician. All medications **must** be kept in a safe place that is inaccessible to children. Please give the medication and form to a staff member. Medication **may not** be in your child's cubby, lunch box or back pack. This includes cough and throat drops. All medicines must be in the **original containers with an unaltered label that is dated and contains the child's name.** A contract will be kept with the times, doses and staff signature in your child's file. Please see the Director about a medicine contract.

MONTHLY CURRICULUM THEMES

(These themes are subject to change and/or shift due to needs, interests and time)

<u>SEPTEMBER</u>	Getting acquainted with the preschool. Self-concept, family. Emotional development, home, friends, creation *Spiritual Truths of self and others.
<u>OCTOBER</u>	Self-awareness and safety (name, address, and phone number). Community helpers (fire and police). Harvest time. *Spiritual truths of self and others.
<u>NOVEMBER</u>	Fall (changes in weather, animals, clothing). Colors and Shapes, Thanksgiving. *Spiritual truths of God.
<u>DECEMBER</u>	Christmas, Jesus' birthday, special cooking, and gift making. *Spiritual truths of Jesus.
<u>JANUARY</u>	Life of Jesus, winter (changes in weather, animals, activities), Community helpers (doctors, dentist, and nurse).
<u>FEBRUARY</u>	Jesus and love, Valentines, transportation, sea-life.
<u>MARCH</u>	How God made our bodies and keeping them healthy, Spring (changes in weather, animals, clothing), rain, wind, rainbows, gardening, Noah's ark.
<u>APRIL</u>	Easter, farm animals and farm life, polliwogs to frogs, Caterpillars to butterflies.
<u>MAY</u>	Insects and plants (how they help each other), Mother's Day, Zoo and jungle animals.
<u>JUNE</u>	Summer (changes in weather, animals, clothing), Father's Day, Power of Jesus, graduation.

* These Spiritual truths will be taught daily and weekly throughout the year. The months for the initial teaching of these truths are September, October, November, and December.

SPIRITUAL TRUTHS

At Calvary Chapel Preschool we believe that children from age three through age five can learn the following spiritual truths:

SELF

God made you.
You are special to God
You can do many things because of the way God made you.
You are loved by God, your family, and friends.

OTHERS

God made other people and loves them too.
God wants us to be kind to other people.
God wants us to love and help other people.
God wants children to honor and obey their parents.

JESUS

Jesus is the Son of God. Jesus is God.
Jesus came to the earth as a baby born in a stable.
Jesus grew into a little boy and then into a man.
Jesus lived the perfect life and became sin for us.
Jesus died for our sins, was buried, and rose again.
Jesus can do things that no one else can do.
Jesus loves you.

GOD

God is our heavenly Father.
God made the world and everything in it.
God wants you to do what is right.
God loves you.

BIBLE

The Bible is a true book-not a fairy tale
The Bible was written by men who listened to God, who spoke to them.
The Bible tells us about God and how He wants us to live.

PRAYER AND WORSHIP

Prayer is talking to God anytime, anywhere.
God wants you to pray to Him. He hears all your prayers.
You can pray to God and thank Him and ask Him for help for yourself and others.
You can sing songs to God to tell Him that you love Him.
God likes it when you sing songs to Him.